Pre-Trip Preparations Check List

**Begin packing 2 or 3 days prior to your trip**
- The greatest stress to your vacation is the packing and lack of sleep the day before you leave.
- Pack and prepare everything ahead of time so you can relax and get a good night’s sleep before your vacation.

**Use a packing list**
- Use a packing check list to do your packing.
- Take the time to check everything you need off the list as you pack.

**Contact bank and credit card companies**
- Find out if your ATM cards will work where you are going.
- Let your credit card & debit card companies know which countries you could be using your cards in.

**Leave valuables at home**
- Leave expensive rings, watches and jewelry at home.
- Leave credit cards that you do not plan to use at home.

**Safeguard your home**
- Contact your neighbors and let them know you will be out of town. Ask them to keep an eye out for anything unusual.
- Check your doors and windows, secure the locks, set the alarms and set the timers to turn on lights while you are away.
- Make arrangements to have your lawn mowed and watered or driveways and walks shoveled.
- Setup vacation holds on your newspapers and mail (Mail holds can be done online).
- Look over your billing schedules to make sure all bills will be paid while you’re away.

**Medications**
- Be sure you have enough of your medications to last through the whole trip and a few days beyond.

**Leave a copies of your itinerary, hotel list & cell phone numbers with...**
- Your neighbors watching your home.
- Close family members.
- Work if necessary.

**Prepare your personal travel pouch in advance with your...**
- Passport
- E-ticket itinerary or paper tickets (if applicable).
- Cash, credit and debit cards for the trip.
- Travel insurance information (if purchased).
- Copies of the picture page of your passport & credit/debit cards, in case they are lost.

**Weather for Your Trip**
- Access Weather Channels website and enter the cities you plan to visit. If your trip is at a later date, you can also get the yearly averages here as well.

**Prepare entertainment for down times**
- Books to read.
- Games to play.
- Personal entertainment devices.

**Enjoy your wonderful cruise or tour vacation!**